

To,
Investment Management Department
Garima Capital Limited
Kamalpokhari, Kathmandu

Date:

Subject: Request for Termination of Portfolio Management Services (PMS) Account

Dear Sir / Madam,

I would like to request you to terminate my Portfolio Management Services (PMS) Account maintained at Garima Capital Limited. Furthermore, please refer to the following details for further clarification:

PMS Account Name: _____ PMS Account Number: _____

Reason for Termination:

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Mode of Handover:

S. No.	Mode	Tick any one (✓)
1.	Stock Plus Cash Handover	
2.	Complete Cash Handover	

Effective Last Date for PMS Services:

S. No.	Last Date	Tick any one (✓)
1.	Termination Request Date itself	
2.	At the upcoming expiry date of PMS Agreement (Without renewing the Agreement for next year)	
3.	Any other date after termination request date, please specify	

Furthermore, please transfer the full and final settlement amount to the following bank account details:

Recipient Bank Account Name: _____

Recipient Bank Account Number: _____

Recipient Bank Name & Branch: _____

Expected Receipt Date: _____ (*should not be less than 15 trading days from the date of application*)

Contact Details:

Email ID: _____

Mobile No.: _____

Guardian's Details (In case of minor):

Guardian's Name: _____

Email ID: _____

Mobile No.: _____

Thanking You,

Client's Authorized Signature/Guardian's Signature (In case of minor)

Note*:

Funds cannot be transferred to another person except client itself.