

To,  
Investment Management Department  
Garima Capital Limited  
Kamalpokhari, Kathmandu

Date:

**Subject: Request for Termination of Portfolio Management Services (PMS) Account**

Dear Sir / Madam,

I would like to request you to terminate my Portfolio Management Services (PMS) Account maintained at Garima Capital Limited. Furthermore, please refer to the following details for further clarification:

PMS Account Name: \_\_\_\_\_ PMS Account Number: \_\_\_\_\_

Reason for Termination:

--

Mode of Handover:

S. No.	Mode	Tick any one (✓)
1.	Stock Plus Cash Handover	
2.	Complete Cash Handover	

Effective Last Date for PMS Services:

S. No.	Last Date	Tick any one (✓)
1.	Termination Request Date itself	
2.	At the upcoming expiry date of PMS Agreement (Without renewing the Agreement for next year)	
3.	Any other date after termination request date, please specify	

**Furthermore, please transfer the full and final settlement amount to the following bank account details:**

Recipient Bank Account Name: \_\_\_\_\_

Recipient Bank Account Number: \_\_\_\_\_

Recipient Bank Name & Branch: \_\_\_\_\_

Expected Receipt Date: \_\_\_\_\_ (should not be less than 15 trading days from the date of application)

**Contact Details:**

Email ID: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

**Guardian's Details (In case of minor):**

Guardian's Name: \_\_\_\_\_

Email ID: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Thanking You,

\_\_\_\_\_  
Client's Authorized Signature/Guardian's Signature (In case of minor)

***Note\*:***

*Funds cannot be transferred to another person except client itself.*